



City of Fort Atkinson
City Clerk/Treasurer's Office
101 N. Main Street
Fort Atkinson, WI 53538

**CITY COUNCIL MEETING
IN PERSON AND VIA ZOOM
TUESDAY, OCTOBER 19, 2021 – 7:00 PM
CITY HALL – SECOND FLOOR**

1. CALL MEETING TO ORDER

President Scherer called the meeting to order at 7:00 pm.

2. ROLL CALL

Present: Cm. Becker, Cm. Hartwick, Cm. Housley, Cm. Johnson and President Scherer. Also present: City Manager, City Attorney, City Clerk/Treasurer, City Engineer, Wastewater Superintendent, Chief Bump and Chief Rausch.

3. PUBLIC HEARINGS – NONE

4. PUBLIC COMMENT:

Adam Mielke, 304 Roosevelt Street shared concern with a neighbor that has multiple vehicles and feels their property is a nuisance. He understands the Police Officers do what they can but would like the Council to take action addressing the property.

Donald Heelein, 315 Roosevelt Street, shared concern with a neighbor and the condition of their property.

5. CONSENT AGENDA:

- a) *Review and possible action relating to the minutes of the October 5, 2021 regular City Council meeting (Ebbert)*
- b) *Review and possible action relating to the minutes of the October 12, 2021 Plan Commission meeting (Ebbert)*
- c) *City Sewer, Water, and Stormwater Utility Financial Statements as of September 30, 2021 (Ebbert)*
- d) *Review and possible action relating to building, plumbing, and electrical permit report for September, 2021 (Juarez)*
- e) *Review and possible action relating to the City Clerk-issued License and Permit Report for September 2021 (Ebbert)*

Cm. Becker moved, seconded by Cm. Johnson to approve the Consent Agenda as listed, items 5.a. through 5.e. Motion carried.

6. PETITIONS, REQUESTS, AND COMMUNICATIONS

- a) *Presentation of Lifesaving Awards to City of Fort Atkinson Police Officers (Bump)*

7. RESOLUTIONS AND ORDINANCES:

a) Review and possible action relating to a Resolution Requesting exemption from the County Library Tax for the City of Fort Atkinson (LeMire)

Manager LeMire reviewed the annual resolution that allows the exemption from County library tax.

Cm. Hartwick moved, seconded by Cm. Johnson to adopt the resolution requesting exemption from the County Library Tax and direct the City Clerk to provide copies of the Resolution to the County Clerk and the Jefferson County Library Council Administrator. Motion carried unanimously.

b) Review and possible action relating to a Resolution establishing Wards in the City of Fort Atkinson, based on 2020 US Census Data (Ebbert)

Clerk/Treasurer Ebbert reviewed the data provided for ward and supervisory districts following the census data. The approval of the resolution will allow the County to move forward with their timeline for a public hearing on November 3rd. The Ordinance is required to establish the ward

Cm. Hartwick moved, seconded by Cm. Becker to adopt the resolution establishing Wards in the City of Fort Atkinson based on 2020 US Census Data. Motion carried unanimously.

c) First reading of a proposed Ordinance to repeal and recreate Section 1-14 of the City of Fort Atkinson Municipal Code relating to Voting Wards and Boundaries (Ebbert)

Cm. Becker moved, seconded by Cm. Housley to direct the City Manager to prepare this Ordinance for a second reading at the meeting on November 2, 2021. Motion carried.

8. REPORTS OF OFFICERS, BOARDS, AND COMMITTEES:

a) City Manager's Report (LeMire)

9. UNFINISHED BUSINESS

a) Review and possible action relating to Change Order #8 for the Fire Department Project (Rausch)

Chief Rausch discussed the tower erected to allow for drying of fire hose following use. Unfortunately the equipment installed during construction does not serve its purpose with proper drying and a change order is being submitted to improve the equipment to better serve the purpose.

Cm. Housley moved, seconded by Cm. Johnson to approve payment of Fire Station Change Order #8 in the amount of \$6,130, with the additional unbudgeted expenditure of \$874.28 to be paid for through the Fire Department's 2021 operating budget. Motion carried unanimously.

b) Review and possible action relating to proposals from Communications Consultants for a possible public safety referendum in 2022 (LeMire)

Manager LeMire introduced the two submissions following review of criteria and establishing a scoring table. One proposal included an optional community survey which after discussion, Staff felt it would not be necessary. Cm. Becker confirmed he performed research on such firms and agreed Mueller Communications had much success.

Cm. Becker moved, seconded by Cm. Johnson to accept the proposal from Mueller Communications to serve as the communications consultant for the possible public safety referendum in 2022, excluding the optional community survey, for a total of \$46,781.00; and that the execution of the agreement be contingent on the approval of the Community Foundation Grant for \$23,390.50 or the receipt of other non-general fund dollars. Motion carried unanimously.

10. NEW BUSINESS:

a) Review and possible action relating to a one-lot Certified Survey Map for the U Haul property, located at 1307/1309 N. High Street in the City of Fort Atkinson (CSM-2021-07) (Selle)

Cm. Becker moved, seconded by Cm. Johnson approve a one-lot CSM for the U Haul project located at 1307/1309 H. High Street in the City of Fort Atkinson. Motion carried.

b) Review and possible action relating to a one-lot extraterritorial Certified Survey Map for the Foltz property, located at W6855 Old 26 Road in the Town of Koshkonong (CSM-2021-08) (Selle)

Cm. Becker moved, seconded by Cm. Johnson to approve a one-lot extraterritorial CSM for the Foltz property, located at W6855 Old 26 Road in the Town of Koshkonong. Motion carried.

11. MISCELLANEOUS – NONE

12. CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS:

a) Review and possible action relating to the Verified Claims presented by the Director of Finance and authorization of payment (Ebbert)

Cm. Becker moved, seconded by Cm. Hartwick to approve the list of verified claims and authorize payment. Motion carried unanimously.

13. THE CITY COUNCIL MAY CONSIDER A MOTION TO CONVENE IN CLOSED SESSION PURSUANT TO STATE STAT. §19.85(1)(E) TO DELIBERATE OR NEGOTIATE THE PURCHASING OF PUBLIC PROPERTIES

Cm. Housley moved, seconded by Cm. Becker to adjourn into closed session pursuant to State Stat. §19.85(1)(e) to deliberate or negotiate the purchase of public properties. Motion carried unanimously.

14. ADJOURNMENT

Cm. Becker moved, seconded by Cm. Hartwick to adjourn. Meeting adjourned at 8:07 pm.

Respectfully submitted

Michelle Ebbert
City Clerk/Treasurer